

January 10, 2022

The McGregor Municipal Utility Board of Trustees held their regular meeting on Monday, January 10th, 2022 in the utility meeting room. Chairman Zahn called the meeting to order at 5:00 pm with Trustees Boeke, Kinley, and Regal answering roll call. Absent was Trustee Strutt. Also present was Eulberg.

Chairman Zahn gave the oath of office to Dennis Regal renewing his term through December 31, 2027. Trustee Craig Strutt's oath will be given when he is back in the area.

No public addresses were received.

A motion was made by Regal/Kinley to re-elect Trustee Zahn as Board Chairman. All Trustees present voted aye, motion carried. A motion was made by Kinley/Boeke to re-elect Trustee Regal as Board Secretary. All Trustees present voted aye, motion carried.

A motion was made to re-appoint Mary Guritz as Treasurer and Greg Schillar as Attorney. All Trustees present voted aye, motion carried.

Chairman Zahn stated he did not want to make committee appointments until he is able to talk to the full board and asked Eulberg to put this item on next month's agenda.

A motion was made by Zahn/Kinley to approve the minutes from the previous meeting with corrections of, "our UMMEG rep is going to get us a copy". All Trustees present voted aye, motion carried.

An updated final cost worksheet was provided to the Board on the customer underground extension project with additional legal fees added. Eulberg informed the Board Mr. Benesh contacted her on Jan. 4th and discussed the easement map stating the map shows the easement going across the edge of their garage. Eulberg informed the Board for the construction easement that would be the case as the overhead lines went across the corner of the garage but for the permanent easement that should be changed. Mr. Benesh stated he could draft a map up if we'd like. Eulberg informed him that we could look at it and see if we agree and make any changes from there. The Board would like to close the books on this project and would like to set a deadline that includes the recording of the easement by March 31, 2022.

Eulberg provided the Board with some new overhead or "shop" hourly rates options to consider using for work orders that includes taxes and benefits. Four options were provided for review using different employee scenarios. She also researched rates for trucks and there are different ranges for a small and large bucket truck based on working height. Our bucket truck could be reduced due to its working height of 42 feet. The rates for the digger truck and pickup are comparable to others. A motion was made by Zahn/Kinley to draft up a resolution to include an employee shop rate of \$25.06/hour during business hours with an overtime rate after hours to be adjusted each year based on rates and benefits and reduce the bucket truck rate to \$50.00/hr. with other trucks kept the same rates. All Trustees present voted aye, motion carried.

The board approved three vacation days for Eulberg and a week unpaid time off for Melgosa.

Chairman asked the Board if they'd be willing to change next month's meeting date as he will be out of town during the 2nd week of February. After discussions the February meeting date was set for February 21st.

No write-off or offset collections were presented this month.

The Board was informed we received an announcement of a grant award of \$500,000 Eulberg sent in for the Main Street infrastructure project for our community, the annual financial exam was reviewed and recommendations/findings discussed, and discussions were held on whether to offer part-time employees working 20 hours or more some insurance options. The Board had mixed feelings but decided to have Eulberg do some research for next meeting.

A motion was made by Zahn/Regal to approve this month's bills in the amount of \$79,004.17. All Trustees present voted aye, motion carried.

The meeting adjourned at 6:00 p.m.
