

**McGregor Library Minutes  
March 11, 2020**

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A regular meeting of the McGregor Library Board was called to order at 5:30 p.m. by President Tom Sinclair.

The February minutes were approved as read.

Michael made the motion to approve the Treasurer's and Librarian's report, seconded by Vickie and carried.

Terri made the motion to approve the bills seconded by Janine and carried.

**OLD BUSINESS:**

**UPDEGRAFF / MCGREFOR PUBLIC LIBRARY FOUNDATION**

There was nothing new to report at this time.

**Budget:**

The CD has been moved from Central State Bank to a CD at Interstate Bank

**Other:**

New LED light bulbs: Tom has replaced as many of the light bulbs that he can safely reach at this time. The library will be closed on Thursday the 19th of March so that Tom will be able to replace the remainder of the bulbs. A lift will be needed to reach the lights so for the safety of our patrons we felt that this is necessary.

**NEW BUSINESS:**

**Brass Plate for Marsha Bickel Memorial Shelf**

The plaque has been purchased and Tom will install the plaque on the 19th when the Library is closed.

**Circulation Policy**

Neil made the motion, seconded by Janine and carried that we update the confidentially portion of the circulation Policy. A copy is attached.

**Communicable Disease Policy**

Terri motioned, seconded by Stephanie and carried that we add the Communicable Disease Policy to the Library Policy Book. A copy is attached.

**Trustee Handbook**

The board discussed and reviewed the infective Disease Policy.

**OTHER:**

There was nothing new to discuss at this time.

The meeting was motioned for adjournment at 5:57 by Janine and carried.

**Members present:**

Tom Sinclair  
Terri Strutt  
Neil Dodgen  
Michael Hammer  
Janine DuCharme  
Stephanie Jones  
Michelle Pettit, Librarian  
Victoria Breitbach

X 

Minute Preparers Signature  
Victoria Breitbach, Vice President

X \_\_\_\_\_

Board of Trustee signature  
Tom Sinclair, President