

**MCGREGOR CITY COUNCIL
REGULAR MEETING
DECEMBER 18, 2019 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, December 18, 2019** at City Hall with Mayor Lyle Troester presiding. The meeting was called to order at 6:30 p.m. Mayor Troester led the Pledge of Allegiance. Council members present: Muehlbauer, Echard, Carroll, Halvorson, and Hallberg.

Mayor Troester introduced the audience to the city administrator's name change to Lynette McManus who was married on Thanksgiving Day at Pikes Peak. Mayor Troester officiated. The mayor also recognized Joe Muehlbauer with a certificate and card for his sixteen years as city council member. The mayor thanked Joe for his long dedication to the betterment of the community and acknowledged that his commitment should serve as inspiration to others to serve their community.

Halvorson moved, seconded by Hallberg to approve the Consent Agenda by one motion a) Agenda as listed b) Regular Meeting minutes November 20, 2019 c) Bills and Claims as presented for period November 21, 2019 through, December 18, 2019 - City- \$82,101.53, Library - \$1,018.04, November 2019 Revenues - \$172,289.27, November 2019 Expenses - \$93,775.68 d) Treasurer's Report for November 2019 e) Board Appointments – Dock Commission – Kenny Slocum – Term Ending 11-15-2022 and Steve Gress – Term Ending 12-31-2021 (remainder of Cathy Corpian term), MMU Board – Charlie Zahn – Term Ending 12-31-2025 and Tree Board – Kenny Slocum – Term Ending 11-15-2022 f) City Treasurer Appointment – Mary Guritz – and City Administrator – Lynette McManus – Terms Ending 12-31-2021 g) Liquor License renewals – McGregor Mercantile and Old Man River Restaurant and Brewery h) Mayor Committee Appointments. Roll call vote: Ayes – all. Motion carried.

Hearing of Delegations: Charlene Palucci thanked the city crew for getting the alternate side winter parking signs up on A Street. She commented that it appears that people are paying attention to the signs. Council acknowledged Chief Millin for writing warning tickets to make people aware of the regulation. Mrs. Palucci also asked about the situation at 611 Main St. Mayor Troester explained the problem was a result of a line that had not been reconnected during the 2015 project. A temporary fix has been made which will be altered when the Main Street project work takes place. The city's insurance provider has been contacted and will determine best way to handle the claim. McManus expressed her appreciation to Curt Marx from Davy Engineering for his assistance in locating the problem in the absence of the public works director and to Mayor Troester for being at the sight during investigation into the problem and working with the homeowner. Mayor Troester pointed out two memo boards that will be used to track the status of on-going projects and tasks.

Police report: STEP wave started on December 13. Grant from the program will be used to purchase new cameras for the squad cars. Toys for Tots was successful in collected \$200 in cash and approximately \$600 worth of toys. The holiday train drew about 1,500 visitors to Marquette. Alternate parking regulations will be suspended during the period of December 20 through January 2 to accommodate holiday travel. During this period the alternate parking will not be

enforced unless there is a snow fall of two inches or more. Operations report: Signs have been put up on A Street, Eagle Drive, around Triangle Park, Prospect St snow parking signs are on order. Crew has been building a shelter around valves at the sewer plant for cleanout access.

Mayor Troester discussed the nuisance properties currently be addressed. There has been improvement at both the Bartholomew and Gingerich properties. Contact will be made to the owner to see if garage doors could be installed at the Center Street property. Gingerich need to tear down or repair the out buildings on his property. Council will bring additional nuisance properties to the January meeting.

Carroll moved, seconded by Echard to approve Resolution 01-12-2019 Proposing Disposal of an Interest in Real Property by Granting NEICAC an Option to Purchase Lot Twelve (12) of Ohmer Ridge. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Muehlbauer to approve Resolution 02-12-2019 Establishing Policy and Procedures for Employee Reviews. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Carroll to approve Resolution 03-12-2019 for Primary Banking Purposes and setting a funds limit of \$2,000,000. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Muehlbauer to approve Resolution 04-12-2019 for Secondary Banking Purposes and setting a funds limit of \$1,000,000. Roll call vote: Ayes – all. Motion carried.

Council discussed revisions made to the splash pad design. The revisions would add additional concrete, more swap sprays to add additional above ground features in Phase II, and a second activation bollard which would allow zones operations to reduce water use. Hours of operations and time that a zone operates after activation are programmable. If the revised design is selected the Phase II features would be \$45,000. Sight work would be \$57,000 for either design. McManus informed the group that Great Places grant funding was not received. Funds on hand or pledged are currently \$168,262 plus \$20,000 pledged by Marquette that must be reconsidered for pledge towards the project since it was pledged as match for Great Places. Hallberg moved seconded by Halvorson to approve Phase I revised plan to prepare plans, specifications, form of contract and opinion of cost for January meeting and for February bid opening. Roll call vote: Ayes- All. Motion carried. Additional grant sources will be sought and other fundraising ideas developed. Halvorson moved, seconded by Echard to set a hearing date for January 15, 2020 at 6:30 p.m. to approve plans, specifications, opinion of cost and form of contract for the Turner Park Splash Pad project. Roll call vote: Ayes – all. Motion carried.

A proposal from Davy Engineering was discussed that would provide technical assistance in determining illegal discharges, estimate collective clear water discharge flow to the sanitary system, and provide a summary to the council and post inspection communication development. This would be conducted on all properties within the Main Street Sewer Project area to determine if clear water is being discharged into the sewer system and to aid in plan design to address the issue. Halvorson moved, seconded by Echard to approve an addendum to the Davy Engineering Contract for a not to exceed amount of \$13,000 to assist with basement surveys. Roll call vote: Ayes – all. Motion carried.

Council considered proposals from three engineering firms for work related to the FEMA Disaster #4334 Alternate Project (pedestrian bridge). This would be for work from Ann St

intersection of Ash Street up to the start of the new pavement for water, sewer, storm sewer, and street reconstruction. The infrastructure committee, mayor and clerk had scored the proposals. Mayor Troester made the recommendation to the council to approve HR Green for the project at a not to exceed amount of \$78,400. Muehlbauer moved, seconded by Echard to approve HR Green for the project. Roll call vote: Ayes – all. Motion carried.

The council discussed a hiring recommendation for the wastewater operator/street maintenance position. The offer is for \$20 per hour with incentive increases for attaining required licenses. The position would be full time at 40 hours with standard benefits of the city and a supplemental benefit of one week vacation accrued following the completion of the 60 day probationary period. Echard moved, seconded by Halvorson to approve the hiring recommendation and authorize the mayor and city clerk to make an offer to Jason Wagner. Roll call vote: Ayes – all. Motion carried. The budget calendar was provided to the council.

Joe Muehlbauer addressed the council to provide some thoughts on his last night as council man. He expressed hope that the council will ensure the Main Street project is done as a complete replacement of all the underground utilities. Because the highway will be torn up to replace the sewer line – replace water and storm sewer as well so that there is less chance the road will need to be dug up again in a short time frame. This project will be a major project along a busy main street but doing it once makes more sense. He encouraged the mayor and council to research the feasibility of selling the electric utility to a neighboring utility company and to move the water back into the city along with sewer. Joe thanked the community for the opportunity to serve.

With business concluded, Muehlbauer moved to adjourn the meeting. Seconded by Halvorson. Ayes – All. Meeting adjourned.

Lyle J. Troester, Mayor

Attest:

Lynette L. McManus, City Administrator