

October 10, 2022

The McGregor Municipal Utility Board of Trustees held their regular meeting on Monday, October 10<sup>th</sup>, 2022 in the utility meeting room. Chairman Zahn called the meeting to order at 5:00 pm with Trustees Boeke, Kinley, Regal and Strutt answering roll. Also present was Eulberg. Brandi Crozier arrived at approximately 5:54pm.

No public addresses or comments were received.

A motion was made by Strutt/Regal to approve the minutes from the previous meeting. All Trustees present voted aye, motion carried.

The Board was provided updated information on changes to the alternate energy production agreement and a new application requirement for their review. Eulberg stated the electric tariff section will also need to be updated prior to or at the same time. She also received some additional information, a Wisconsin standards application, and requirements as far as homeowner insurance liability. The Board discussed the 70% annual usage limit or 8kW maximum whichever is less and wanted to know what that converts to as far as annual usage and whether both criteria's are needed. Eulberg mentioned if a new customer did not have any history a kW limit would be the only criteria we'd have to use. The Board asked Eulberg to figure out examples of what annual usages would convert to 8kW and other examples using the 70% and to also look into the homeowner liability insurance aspect.

The Board was provided with copies of e-mails to our Attorney Greg Schillar from Rod Benesh. Eulberg had a discussion with Attorney Schillar and he said the estimated money allocated for this project has been exhausted and he wanted to know how much the Utility wants to spend going back and forth on this issue. Eulberg informed the Board it was determined the best way to proceed is for the Utility to write a letter to Benesh. A letter was reviewed with content based on the discussions with Attorney Schillar. A motion was made by Strutt/Boeke to send a letter to Benesh informing him in order to close this project we will need an easement signed. All Trustees present voted aye, motion carried.

Eulberg informed the Board the WTFAP (wastewater & drinking water treatment financial assistance program) grant is now open and she is working with Alex at Davy Engineering to submit a second grant for the Main Street infrastructure project to get up to \$500,000. The application is due October 28<sup>th</sup>.

Chairman Zahn informed the Board the annual UMMEG meeting will be October 27<sup>th</sup> in LaFarge that he will be attending on our behalf. Eulberg gave a summary from the UMMEG conference call meeting held on Sept. 30<sup>th</sup> that she participated in on our behalf. We did vote to raise the rate stabilization fund rate from \$12.62/MW to \$25.00/MW effective on the October bill to cover our UMMEG mitigation costs anticipated at year end. This charge is reflected on our customer's bills through the energy cost adjustment.

Eulberg introduced Brandi Crozier to the Board as the new City Deputy Clerk taking Duane Boelman's position as he is retiring at the end of the month. Brandi wanted to meet the Board and is getting familiar with all city boards since she has started her new role.

The Board reviewed the vacation, comp time, sick time, and call-in procedures in the employee's manual. Eulberg provide the personnel committee with two recent situations that the policies were not followed as written. The personnel committee felt the Board should review. Upon review, the Board discussed whether or not any action should be taken if the policy is not followed. Eulberg thought with fairly new employees that maybe the policies should be reviewed. The Board asked Eulberg to go over these policies with all employees and if employees have any questions Eulberg is to let Chairman Zahn know.