

**MCGREGOR CITY COUNCIL
REGULAR MEETING
JULY 17 2019 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, July 17, 2019** at City Hall with Mayor Lyle Troester presiding. The meeting was called to order at 6:30 p.m. Mayor Troester led the Pledge of Allegiance. Council members present: Muehlbauer, Halvorson, Echard, Carroll, and Hallberg.

Echard moved, seconded by Halvorson to approve the Consent Agenda by one motion a) Agenda as listed b) Regular Meeting minutes June 19, 2019 c) Bills and Claims as presented for period June 20, 2019 through July 17, 2019 - City- \$80,110.31, Library - \$982.22, June 2019 Revenues - \$98590.91, June 2019 Expenses - \$228318.44 d) Treasurer's Report for June 2019 Board Appointments – Library Board – Janine DuCharme – Term Ending 06-30-2020 (finish term of Millie Rowe. Roll call vote: Ayes – all. Motion carried.

Hearing of Delegations: Sharon and Joe Brooks were in attendance requesting a status report regarding parking issues on 2nd Street and speed concerns on Center St. Changes to parking will require ordinance changes and due to vacation schedules of both the city administrator and the city attorney, this item will need to be brought up at the August meeting. Council wants speed bumps on both Ann Street and Center Street. Street Super will measure and select locations.

Police Report: Chief Millin reported that calls for service and arrests are up over last year. Truck traffic has been monitored on West Main St but no citations have been made with trucks doing at or near the speed limit. Additional monitoring for speed and jake braking will take place along Main Street. Operations report: The Pocket Park next to the library was finished sufficiently to host the ribbon cutting on July 11. The Public Works Director was called to respond to what turned out to be a water break on Main Street. At least five hours of overtime and equipment use was for assisting MMU to clear silt. Pape suggested that MMU be billed for the time and equipment use when he or other city workers are called out to help MMU because it pulls them away from being able to complete city duties. Engineers interested in submitting an RFQ did a tour of problem areas of the sewer system and the approach they would take to getting the pump off Main Street. Mayor Troester asked that a location for a shower at the city shop be considered so employees who do not live in town may wash up after working with sewage.

Hallberg moved, seconded by Echard to reschedule the public hearing to August 21, 2019 at 6:30 p.m. to consider plans, specifications, form of contract and cost estimates for the 6th Street Box Culvert Rubidoux Drainage Channel. Roll call vote: Ayes – all. Motion carried.

Jake Deaver, MSA, was present to discuss the vendor submissions for the Turner Park Splash Pad. Committee members Janet Hallberg and Maria Brummel met earlier in the day with Mayor Troester, Councilman Carroll and City Administrator Sander to go over the project submission and qualifications of several firms. A summary was provided by the engineer comparing the responsiveness of the bidders. Hallberg moved, seconded by Halvorson to select Vortex-Commercial Recreation Specialists. Roll call vote: Ayes – all. Motion carried. Council discussed the Turner Park Restroom/Concession building. Superior Building Center in Monona

had assisted with planning, contractor recruitment and managing the construction of a 20 x 20 restroom in Gateway Park for \$63,000. If this option is used it is possible to keep the project under the threshold that would require public bid and instead request quotes from vendors. MSA would only need to be kept in the loop regarding size and location of the building so that sewer/water could be included in plans for the site. The committee and city administrator will contact SBC to schedule a time to visit the location and talk with a representative.

Council considered a sponsorship request from the Chamber for the GRRRR which is being brought back after many years. Muehlbauer asked if this fit with the public spending resolution. The event brings visitors to the area and the funds are used for costs of the event and marketing by the chamber which is delegated to promote economic development for the betterment of the community so meets the requirements established in the resolution. Muehlbauer moved, seconded by Hallberg to provide a sponsorship of \$1,001. Roll call vote: Ayes – Echard, Halvorson, Muehlbauer, Hallberg. Nays – Carroll. Motion carried. Hallberg moved, seconded by Echard to approve a use permit for the two fall art/craft events held October 4-6 and October 11-13. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Hallberg to approve a use permit for the Chamber for the GRRRR After Party event on 10/05/2019. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Halvorson to approve a use permit for Backwoods for a beer garden on first street during the Fireman’s Fish Fry fundraiser. Roll call vote: Ayes – all. Motion carried.

Mayor Troester informed the council that reviews had been completed and are in the employee files. He and the city administrator will be working to develop a formal policy for conducting reviews. Muehlbauer moved, seconded by Hallberg to approve Resolution 01-07-2019 Setting Wages for Fiscal Year 2019-2020 for Appointed Officers and Employees of the City with the 3% cost of living raise and additional increases for Pape, Echard, Sinclair and Boelman. Roll call vote: Ayes – Carroll, Halvorson, Hallberg, Muehlbauer. Nays – None – Abstain – Echard. Motion carried. Hallberg moved, seconded by Carroll to approve the final pay request for Loan #6 Owner Occupied Housing Program to Meuser Lumber - \$ 23,878.00 Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Halvorson to approve a pay request for Owner Occupied Housing Program Lead Hazard Relocation to Roxanne Martin for \$250. Roll call vote: Ayes – all. Motion carried.

Echard moved, seconded by Hallberg to accept a quote for replacement windows for the day care building from Spahn and Rose in the amount of \$3,257.34. Roll call vote: Ayes – all. Motion carried. Council discussed review and ranking of proposals for engineering for the Main Street Sewer Project. Five firms had submitted responses to the RFQ. Hallberg moved, seconded by Halvorson to authorize the Mayor, Administrator, Public Works Director and Infrastructure Committee to review and rank the proposals and select the proposal that scores the best. Roll call vote: Ayes – all. Motion carried. A section of curb and gutter on Point Ann behind the Strutt Clinic needs to be replaced. Water is infiltrating the garage of the building through an area of curb that is in need to work. Strutt will assist with the cost of the project. Quotes will be brought to the next meeting.

The annual examination report for 2017-2018 was completed by the Auditor of State. Recommendations included amendment for Debt Service and Enterprise funds before exceeding

budget. Debt service overage was forty seven cents and the Enterprise overage was a result of MMU not amending. Review of internal controls was also recommended to involve more of the elected officials in oversight. Report is available at the auditor of state web site. Carroll moved, seconded by Halvorson to approve the 2017-2018 Annual Examination. Roll call vote: Ayes – all. Motion carried.

Mayor suggested a request be made to have MMU present a report along with operations and PD report. MMU was provided the contact info for water planning and design loan as water and sewer are two separate funds so must be applied for separately. Discussed a trade off of mowing for piling snow on the trilogy lot. Sander informed the council that the Sewer Planning and Design loan has been processed and will be placed in the intended use plan in September so city may be considered for an SRF loan. It has been reported to the city that the attorney general has given a decision in favor of the city regarding the status of the Updegraff fund. It is public funds and must be invested accordingly. They will not seek further litigation. No written decision has been received by city hall or city attorney yet.

With business concluded, Echard moved to adjourn the meeting. Seconded by Carroll. Ayes – All. Meeting adjourned.

Lyle J. Troester, Mayor

Attest:

Lynette L. Sander, City Administrator