

**MCGREGOR CITY COUNCIL  
REGULAR MEETING  
JUNE 17, 2020, 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, June 17, 2020** at City Hall with Mayor Lyle Troester presiding. The meeting was called to order at 6:30 p.m. followed by the pledge of allegiance. Council members attending in person: Scott, Carroll, Halvorson, Echard, and Hallberg. Due to COVID 19 guidelines released by the CDC, and federal and state government the meeting was held electronically to help combat the spread of the virus. Social distancing was in place for those in attendance with public access limited to meet the prescribed guidelines. Public access was provided via Zoom.

Scott moved, seconded by Carroll to approve the Consent Agenda by one motion a) Agenda as listed b) Regular Meeting minutes May 20, 2020 c) Bills and Claims as presented for period May 21, 2020 through June 17, 2020 - City- \$348,533.27, Library - \$625.35, May 2020 Revenues - \$432,777.38, May 2020 Expenses - \$609,370.38 d) Treasurer's Report for May 2020 e) Liquor License Renewal Legion Club f) Cigarette Permit – Kwik Star g) Board appointment – Police Commission – Jason Echard – Term Ending June 30, 2022. Roll call vote: Ayes – all. Motion carried.

Hearing of Delegations: Mayor Troester passed along concerns from Maggie Flanscha regarding the speed of the semis traveling to the grain elevator and that the drivers are not keeping the tarps over the trailer which causes a trail of dust. McManus had asked the elevator manager to pass along a reminder to the drivers regarding the tarps and also that jake brakes are not allowed. Police report: Chief Millin answered questions regarding the call log.

A scheduled public hearing to take comments regarding a proposal to enter into a sewer revenue loan and disbursement agreement for the Main Street project was opened. No comments were received at city hall or during the meeting. The hearing was closed. A scheduled public hearing to take comments regarding the plans, specifications, form of contract and opinion of cost for the 6<sup>th</sup> Street Box Culvert was opened. Tim Cutsforth, HR Green provided council a summary of the project. No comments were received during the meeting or at city hall. The hearing was closed. A scheduled public hearing was opened to take comments regarding revisions to Chapter 160 Flood Plain Management. No comments had been received at city hall and none were received during the meeting. The hearing was closed.

Carroll moved, seconded by Halvorson to approve the first reading of Ordinance 06-01-2020 Amending the Code of Ordinances by Revising Chapter 160 Flood Plain Management in order to comply with National Flood Insurance Act. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Carroll to waive the three reading requirement of Ordinance 06-01-2020. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Echard to approve final passage of Ordinance 06-01-2020 Flood Plain Management. Roll call vote: Ayes – all. Motion carried. Ordinance in affect following publication.

Hallberg moved, seconded by Scott to approve Resolution 01-06-2020 Taking Additional Action with Respect to a Sewer Revenue Loan and Disbursement Agreement and Authorizing

Approving, and securing the Payment of a \$452,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Echard to approve Resolution 02-06-2020 Approving Plans, Specifications, Form of Contract and Opinion of Cost for the 6<sup>th</sup> Street Box Culvert Project. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Carroll to approve Resolution 03-06-2020 Setting Wages for Fiscal Year 2020-2021. Roll call vote: Ayes – all. Motion carried. Echard moved, seconded by Halvorson to approve Resolution 04-06-2020 Establishing Business Enhancement Grant Program and Establishing Fund for Issuance of Grant Awards. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Scott to approve Resolution 05-06-2020 Authorizing Transfer for Business Enhancement Grant Program. Roll call vote: Ayes – all. Motion carried. Scott moved, seconded by Echard to approve Resolution 06-06-2020 Authorizing TIF Transfer for Internal Loans. Roll call vote: Ayes – all. Motion carried.

Echard moved, seconded by Scott to approve a cooperative agreement for a primary road project for the Main Street Sewer project. Roll call vote: Ayes – all. Motion carried. Carroll moved, seconded by Scott to transfer the use permit issued to the Chamber for the Spring Art Fest to July 4 & 5. Roll call vote: Ayes – all. Motion carried. Council reviewed COVID 19 guidelines from IAMU training group and Clayton County's current procedures for the various offices. No changes to procedures were initiated. Council considered a request to purchase city property from Brad Keyes who wishes to construct a retaining wall below his property located at 201 Point Ann Lane. The wall is proposed to be constructed along the B – Street ROW to assist with shoring up his home. Council discussed acquisition through purchase or as a permanent easement. Mr. Keyes has submitted the required earnest money. Council instructed the city attorney to begin the process for a permanent easement. Council considered a request made by Dan Davies to purchase two city lots at the end of West Spring Street to gain access to a lot he owns. The matter was discussed at length and it was brought up that these lots are in a drainage area, the DNR would have to grant additional access as their property lies between the city lots and Mr. Davies land, there are small detention areas on these lots. The matter had been addressed several years earlier with the council not taking action. Carroll asked what the benefit to the city would be to sell the lots as there would be no property tax revenue generated as no house would be built. Matter was tabled.

Council considered proposals for geotechnical services for the Main Street Project. Hallberg moved, seconded by Scott to approve the proposal from Terracon for \$6,650 - \$8,150. Roll call vote: Ayes – all. Motion carried.

With business concluded, Hallberg moved to adjourn the meeting. Seconded by Echard. Ayes – All. Meeting adjourned.

Lyle J. Troester, Mayor:

Attest:

Lynette L. McManus, City Administrator